

PAEX BOARD OF DIRECTOR'S MEETING MINUTES

March 20th, 2024

1 Year	In Attendance	2 Year	In Attendance	3 Year	In Attendance
NAGY, Donna	Yes	Harris, Shaun	Yes	Barbondy, Jim	No
		Jackson, Kim	Yes	Bodnar, Lawrence	Yes
		McDougall, Roy	Yes	Mayert, Roger Director at Large	Yes
		Njaa, Rebecca	No	Schreiner, Debra 2 nd Vice President	No
		Sanderson, Jennifer	Yes	Shillington, Dale Director at Large	
Greg Dionne-City Rep	Yes				
PRESIDENT					
Debra Despins	Yes				

1.0 Call to Order: Greg Dionne called the meeting to order at 5:20 P.M.

2.0 Agenda review

MOTION BY: Roy McDougall to accept the agenda as presented.

MOTION CARRIED

3.0 Minutes of Board Meeting January 17th, 2024 and February 21st, 2024 **MOTION**

BY: Dale Shillington to approve both minutes.

MOTION CARRIED

4.0 MANAGER'S REPORT

FINANCIALS

- Bank chequing account is at approx. \$137,453.32
- Redeemable Term account - \$304,737.18 • Financial Statement to end of February, 2024.
- CIF Grant final payment received for the 2023 year on March 1, 2024 \$35,645.00. Expect the 2024 CIF grant to arrive in June. Approx. \$140,000.

OFFICE:

Administration:

- Updated all Summer fair Permanent booths; food truck, concessions, popup vendors. No change in price.
- Updated all rental agreement forms with new rental rates. Corkage from \$3.50 to \$4.00 per person.
- Sask Horse Federation Insurance renewed.
- Cooperated insurance renewed. Insurance under review to assess proper values of buildings.
- PAEX business licence renewed.
- PAEX liquor licence renewed. (3-yr)

- Following grants applied for: CIF; SaskTel; SaskPower; SIGA; Northern Lights Casino; P.A. Optimist; Sask. Heritage Foundation re: Octagonal Building roof project. Requires motion from board to spend up-to \$50,000. For roof reconstruction on Octagonal building.
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OFFICE: Administration: Continued

MOTION BY: Roger Mayert, seconded by Dale Shillington to spend up to \$50,000. On roof repairs to the Octagonal Building as long as Sask Heritage Grant is approved.

MOTION CARRIED

- T4's completed.
- Draft Lion's Club contract.
- Renewed Railway Club & Radio Club contracts.
- Staff update: Dmitriy on lay-off starting Mar. 8.
- West-Coast Amusement ride tickets arrived.
- YWCA request to stay on longer – month by month basis. Shelter not to operate 1 week prior and the week during summer fair.
- Entertainment contracts 90% completed.

Summer Fair Update:

- * Armouries booking for tradeshow - pending
- * Ambulance on-site – pending
- * Ag & Horticulture – Barry Swanson & Team preparing.
- * Bank Lead – Ralph Boychuk - confirmed
- * Bouncy Castles – pending
- * Environmental – (garbage & porta-potties) pending
- * Gate Lead - pending
- * Juggler – pending
- * Olaf & other costumes – pending
- * Isaac from Winnipeg does juggle; balancing act; Holl hooping; fire show - pending
- * Fireworks - pending
- * Golf Carts – pending Motion to approve
- * Heavy Horse Pull – Qu'Appelle Valley Group Kim Hewalo – confirmed Motion to approve \$4,400.

MOTION BY: Roy McDougall seconded by Dale Shillington to approve the Heavy Horse Pull contract.

MOTION CARRIED.

- * Horse Drill Team show – Loretta Hryn timer – confirmed
- * Kiddies Tractor Pull -
- * Main Hall entertainment – 90% confirmed & Production confirmed – Spectrum Sound * North-Eastern Professional Chuckwagon & Chariot. Motion to approve \$30,000.

MOTION BY: Donna Nagy seconded by Roy McDougall to approve the North-Eastern Chuckwagon and Chariot races. MOTION CARRIED

- * Parking Lot – scouts - pending
- * Photography – Deb Schreiner Lead

- * Pony Rides & Barnyard animals – by Doug Fairborne – confirmed
- * Punk Metal Rock Show (outdoors) between log house & garage - pending
- * Rosthern Petting Zoo located in corn maze – not able to bring to summer fair as this is their busy season.
 - * Security – pending – to be relocated to log house. Motion to approve up to \$55,000.
- * Seniors location – to be relocated to west room
- * Scavenger Hunt - pending

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4.0 MANAGER'S REPORT - continued VANDALISM

EVENTS:

- White and blue trim shed burned – sustained interior smoke and fire damage. Repairable. This shed was used for shelter for the scouts parking lot during summer fair.
- Lions club window smashed in. YWCA fixed.
- Plywood ripped off of heavy horse west side and Archie east
- Ongoing graffiti
- Outside pot lights pulled out of the permanent booths.
- Electrical box located north-west side of Steuart Arena has been run over. Not able to repair until ground thaws

MAINTENANCE:

- Ecole Lighting consult re: LED fixtures materials quote \$10,000. Whole main building.
- Fridge in log house quit working.
- Install plug-in for popcorn machine in main kitchen
- Planning to install electrical outlets around main kitchen centre area.
- P.A. Ukrainian Club & Knights of Columbus requested to have Wayne bring work crew to paint interior roof. The clubs to pay for the materials.
- East stairwell located in Optimist building – repair in progress.
- Water leak issues in YWCA shelter women's bathroom and other locations. Requires roof to come out. Spray foam quote in progress. Concrete sealer as a possible solution.
- Repairs in ladies washroom replaced wet and moldy Gyproc with plywood and reinsulated above the shower.
- Investigating roof leak in main hall situated south side centre of hall (by the furnace). Future Maintenance plans
- Replace shingles on permanent food booths.
- Complete caboose project.
- Replace shingles on Octagonal building (pending board and grant approval).
- Fence located north of log house to be updated and widened for safer track.
- Complete work on north ring. Remove about 80' of fence and refence to make smaller ring and more parking.
- Public washrooms maintenance required to broken urinals and toilets.

UPCOMING EVENTS:

- 1) Hopes Home Fundraiser – March 23.

- 2) Garage Sale & Horse Tack Sale April 6th.
- 3) PAGC Fine Arts Festival Fundraiser April 22-25.
- 4) Victory Hospital Fundraiser April 27.
- 5) Opportunity Bridal Show and Sale April 30th.
- 6) Family Expo May 4th.
- 7) Women's Indigenous Conference May 17 & 18.
- 8) Rotary Club - Lobsterfest Fundraiser May 25th.

MOTION BY: Roger Mayert to accept the Managers Reports. **MOTION CARRIED**

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5 Events Update

- a) Focus on Spring discussion.

MOTION BY: Donna Nagy to cancel the 2025 Focus on Spring show. **MOTION CARRIED b)**

2024 Summer Fair update

- i. Board of Directors Committee assignments: Board members to review the document and provide Deb D. with updates
- ii. Sponsorship-Partnerships: Board members to try to obtain partnerships – documents provided at the meeting. Any partnerships secured – to let admin know in order to keep a report.
- i. Beef Cattle: – Dale provided info as follows: Angus GOLD Show - Junior angus show will be held as its own event prior to the PAEX beef - show (the Thursday) and Angus GOLD Show will be the angus division of the PAEX open show. Expect 2024 to be a bigger show than last year. Everything will run the same just under a different name
- ii. 4H & Light Horse Show: Donna reported that the class lists have been put together and SHF contacted.
- iii. Heavy Horse Pull: Deb reported Qu'Appelle Valley Heavy Horse has been booked – Board motioned approval to accept \$4,400.
- iv. Main Hall Entertainment: Deb reported that were about 80% finalized – report provided. v. Demo Derby: The organizers are unable to put the show on this year.
- vi. Chuckwagon & Chariot races: "Northwestern Professional Chuckwagon & Chariot Championships" motion approved by the board to accept up to \$30,000.
- vii. Gymkhana: Roy advises that the Eastern Club is unable to have a show. Donna said that the 4H does this show. Request to try to utilize the main ring viii. Seniors: The seniors gathering will take place in the west room for summer fair. This way the seniors can have easy access to go explore and enjoy the entertainment in the main hall.

- c) Polkafest – Greg reported that the event will be 2 days. Deb reported that the announcement has gone out.

6. **Old Business** – None

7. **New Business**

7.1 NEW BOARD orientation: The following info provided:

Director's Information sheet;

By-Laws;

Code of Conduct;

Request all board members to provide a criminal record check;

The PAEX is a Governance Board.

8. In – Camera Session - No

9. **NEXT MEETING:** Wednesday April 17th, 2024 in Boardroom @ 6:00 p.m. Lunch to be served.

MOTION BY: Roy McDougall to adjourn the meeting. **MOTION CARRIED** Meeting
adjourned Adjourn 6:30 p.m.

Date: / , 2024

Signed: , President

T:Management/BoardMeeting/2024/Minutes-March21-2024

