

Prince Albert Exhibition Association
Presents

SUMMER FAIR TRADESHOW

~In the Dave Steuart Arena~
August 5th - 9th, 2026

OFFERING 5 & 3 DAY BOOTH OPTIONS
(3 day Friday, Saturday, Sunday)

12 pm to 8pm Daily



For more information

contact:

Prince Albert
Exhibition
306-941-8916
P.O. Box 1538
815 Exhibition Dr.
Prince Albert,
SK S6V 5T1

Please complete and return with FULL PAYMENT to Prince Albert Exhibition Association,

Box 1538 Prince Albert, SK S6V 5T1 • P: 306-941-8916 • Email form to: paex@sasktel.net • E-transfers: paexpay@gmail.com

Note: Cancellations prior to July 10th, 2026 will be subject to a \$50 Administration fee. Cancellations after July 10th, 2026 and NO SHOWS WILL NOT BE REFUNDED!

Please print clearly! Print Company Name as it is to appear in all advertising.

Company Name: _____ Contact Name: _____

Address: _____ Email: _____ City: _____

Prov.: _____ PC: _____ Phone 1St: _____ 2nd : _____

Booth Preferences: 1st Choice: _____ 2nd Choice: _____

Please notify me by email if I do not get one of the booths I requested.

List item(s) to be sold or exhibited - include any Brand names (more room on page 2)
Include Special Requirements, ex. Allergies to scented candles, food, etc. on this application form.

BOOTH OPTIONS:

- **Regular Booth** - 10' x 8' - Includes 1 table.
- **Corner Booth** - 10' x 10' - Includes 2 tables. Exhibitors may sell from two sides of their booth.
- **Double Booth** - (2 regular booths) - Includes 2 tables. Provides more space behind the tables for shelving or displays (different layout than a corner booth).
- **Double Corner Booth** - (2 corner booths) - Includes 4 tables. Exhibitors may sell from two sides of each corner space.

All Booths are "first come first serve basis"

We will do our best to provide 8-foot tables for all booths. However, depending on availability, some booths may be provided with 6-foot tables instead. Unfortunately, we are not able to confirm table sizes in advance.

PLEASE CHECK OFF YOUR CHOICE OF BOOTH AND FILL IN FOLLOWING INFORMATION

5 days

3 days *(if available)*

- | | |
|---|---|
| <input type="checkbox"/> Corner Booth Rental: \$450.00 + GST = <u>\$472.50</u> = _____ | <input type="checkbox"/> Corner Booth Rental: \$400.00 + GST = <u>\$420.00</u> = _____ |
| <input type="checkbox"/> Regular Booth Rental: \$400.00 + GST = <u>\$420.00</u> = _____ | <input type="checkbox"/> Regular Booth Rental: \$350.00 + GST = <u>\$367.50</u> = _____ |
| <input type="checkbox"/> Double Booth Rental: \$600.00 + GST = <u>\$630.00</u> = _____ | <input type="checkbox"/> Double Booth Rental: \$550.00 + GST = <u>\$577.50</u> = _____ |
| <input type="checkbox"/> Double Corner Booth: \$700 + GST = <u>\$735.00</u> = _____ | <input type="checkbox"/> Double Corner Booth: \$650.00 + GST = <u>\$682.50</u> = _____ |

Top/Skirting 8', 6' & 3' Table: \$10.00 + GST/PST = \$11.10 = _____

Total Payable= _____

Total Payable= _____

BOOTHS ARE NOT RESERVED UNTIL FORM AND FULL PAYMENT HAVE BEEN SUBMITTED.

Note* The purchase of a booth entitles the vendor to 2 free gate passes and 1 vehicle pass to be given to each exhibitor, Vendor can also pre purchase extra 5 day gate passes for \$45 + taxes before 4:30PM, Tuesday, August 4th, 2026. There is no admission fee at the tradeshow doors.

PAYMENT OPTIONS AVAILABLE VISA, MASTERCARD, DEBIT, CASH OR E-TRANSFER

VISA #: _____

MC #: _____

EXP. DATE: _____

SIGNATURE: _____

E-transfers can be sent to

paexpay@gmail.com

Please email the PAEX to let us know you are sending payment

NO SUBLETTING

This application becomes a contract upon Exhibitor's signature and approval by the selection committee. Exhibitor is bound by all rules and regulations of the Exhibition Trade Show. Full Payment must accompany this application.

Signature: _____

Date: _____

PLEASE READ RULES & REGULATIONS

SETUP TIME: Tues. Aug. 4th, 2026 - 10am - 4pm AND Wed. Aug. 5th, 2026 - 8am - 11:30am. If you require more set up time please contact the PAEX office.

SHOW DATES: Wednesday August 5th, 2026 To Sunday August 9th, 2026 - Noon to 8pm Daily.

TAKE DOWN: Sunday Aug. 9th, 2026 after 8pm *Refer to EXHIBIT SPACE Item #2

RENTAL/CONFIRMATION

1. Entries will not be accepted without full payment. Late arrivals and no-shows at the Trade Show may have their space filled by a standby exhibitor. No refunds will be paid in either instance.
 2. Cancellations after July 10th, 2026 and NO shows will not be refunded . Cancellations prior to July 10th, 2026 will be subject to a \$50.00 administration fee on their refund.
 3. Exhibit space shall not be sublet, traded or sold. Exhibitor(s) will not conduct, or permit to be conducted, on the space here by leased, any stand, show amusement or exhibition of any character which does not meet with the approval of the Committee and exhibition management.
 4. **The Small Business Tradeshow Committee reserves the right to cancel this agreement at any time, if in their opinion, the terms and conditions of this contract are not being observed, OR if the Exhibitor demonstrates disrespect - NO REFUNDS.**
 5. The Exhibitor(s) admits having read over this agreement and no agreement exists other than herein contained.
 6. Soliciting in booth area only.
 7. It is the Exhibitor's responsibility to ensure their application is received by the Prince Albert Exhibition Association office.
 8. Applications MUST have a detailed list of all products you plan to exhibit (Inc. any brand names). Any products not on your application may not be allowed to be displayed in your booth. If selling food products you must provide an updated Food Safe Training Certificate.
 9. Exhibitors must list all members of their staff and ensure they are wearing Exhibitor pins for entire event.
 10. PAEX is accepting applications on a 'First Come - First Serve' basis.
 12. **Accepting visitors or doing business through the emergency exits is strictly prohibited.**
- NOTE: The Exhibition Tradeshow Committee reserves the right to relocate exhibitors.**
13. **IF vendor will be selling drinks, ONLY Coca-Cola products may be sold.**

SERVICES PROVIDED

1. Security - 24 hour alarm system.
3. Booth Drapery - 8 ft. high Royal blue back drops, 3 ft. high side dividers, 8 ft., 6ft or 3ft. by 30" and 4ft by 24" wide tables available and 2 chairs per 8' X 10' space. Silver table skirting & vinyl table top covers can be rented from the Exhibition Association. All other accessories will be the responsibility of the Exhibitor.
4. Admissions - The purchase of a booth entitles the vendor to 2 free gate passes and 1 vehicle pass to be given to each exhibitor, Vendor can also pre purchase extra 5 day gate passes for \$45 (+ taxes = \$49.95) before 4:30pm on Tuesday, August 4, 2026. There is no admission fee at the tradeshow doors.
5. Advertising will be done through local media & Social media. Exhibitors are encouraged to advertise through their own methods.

EXHIBIT SPACE

1. Exhibits to be fully assembled by 11:30 am, day of the show.
2. Displays must not be dismantled until after 8:00 pm, Sunday, August 9th, 2026.
3. Committee is not responsible for unattended exhibits.
4. Rugs may be used inside booths but MUST NOT BE TAPED DOWN. Exhibitor(s) are responsible for any damage to floor for any reason. \$100.00 damage fee shall apply for damage to floor.
5. Exhibitor(s) are responsible for public liability, theft, fire and other insurance on your exhibit and hereby indemnify the Prince Albert Exhibition Association, the Armouries and its sponsor/ volunteers for any such claim or damages by signature of the rules and regulations. All exhibitors must carry liability insurance.
6. Items easily damaged or stolen should be removed immediately following the show.
7. Exhibitor(s) will conduct their business in a quiet and orderly manner, keep their place neat and clean, deposit all garbage, tin cans, paper, etc. in the garbage receptacles.
8. Vendors are to have hand sanitizer and disinfectant wipes at booths as a safe practice.

Signature: _____ Date: _____

