

Application for
OUTDOOR COMMERCIAL FOOD/MERCHANDISE & GAME AREA



PRINCE ALBERT EXHIBITION
August 5th - August 9th, 2026

PRINCE ALBERT EXHIBITION ASSOCIATION
 BOX 1538 PRINCE ALBERT, SK S6V 5T1
 P: 306-764-1711 C: 306-941-8916 • EMAIL FORM TO: paex@sasktel.net E-TRANSFERS: paexpay@gmail.com

PLEASE TYPE OR PRINT ALL INFORMATION

Company: _____
 Address: _____
 City: _____ Province: _____ Postal Code: _____
 Email Address: _____
 Contact Person : _____ Phone: _____

Give a description of your Unit/Booth including dimensions, and merchandise being sold. List the exact nature of all items to be displayed, including ticket sales, raffles, etc. (*more writing space on page 2*)

Include a second page if required.

Pictures with dimensions of your unit/booth and copy of your insurance must accompany this application

Please check off choice of booth and power and fill in following information

Power Required → 110v 30 amp 50 amp No Power

<input type="checkbox"/> Game Booth (30' or more) ~ \$1,500.00 (<i>\$1,665.00 with taxes</i>)	= \$ _____
<input type="checkbox"/> Commercial Booth (25' Frontage) ~ \$800.00 (<i>\$888.00 with taxes</i>)	= \$ _____
<input type="checkbox"/> Commercial Booth (10' Frontage) ~ \$650.00 (<i>\$721.50 with taxes</i>)	= \$ _____
<input type="checkbox"/> Non-Profit - Booth/Raffle ~ \$500.00 (<i>\$555.00 with taxes</i>)	= \$ _____
Power flat rate ~ \$100.00 (<i>\$111.00 with taxes</i>)	= \$ _____
Environmental Fee flat rate ~ \$50.00 (<i>\$55.50 with taxes</i>)	= \$ _____
TOTAL:	= \$ _____

BOOTH NOT RESERVED UNTIL FULL PAYMENT AND FORM HAVE BEEN SUBMITTED

A preauthorized damage/cleaning deposit of \$500.00 required by credit card no later than 4:30pm on Tuesday, August 5th, 2025

- PAYMENT OPTIONS ARE:** 1) Stop in to the PAEX Admin Office to use point of sale device; or
 2) E-transfer to paexpay@gmail.com, OR
 3) Call 306-941-8916 to relay credit card info for payment.

Payment Methods Visa M/C Cardholder: _____
 Or E-Transfer to paexpay@gmail.com Visa/Mc # _____
 Exp. Date ___/___ Signature: _____

NOTE: PAYMENT IN FULL MUST ACCOMPANY THIS APPLICATION along with a copy of your insurance coverage, naming PRINCE ALBERT EXHIBITION as additionally insured. This application becomes a contract upon approval by the PAEX and the vendor is duly notified. Applications not accepted will have their payment refunded in full.

APPLICATION DEADLINE IS 4:30pm on July 10th, 2026.

CANCELLATIONS: Exhibit space rental fees will be refunded 50% provided cancellation notice is received by July 10th, 2026. NO REFUNDS will be paid on no-shows or cancellations. The PAEX reserves the right to reject or cancel any or all requests and/or confirmations.

THE VENDOR ADMITS HAVING READ OVER THIS AGREEMENT AND NO AGREEMENT EXISTS OTHER THAN HERE- IN CONTAINED

Signature of vendor: _____ **Date:** _____

COMMERCIAL FOOD/MERCHANDISE & GAME AREA

General Information, Operations & Policies

Show Dates: Wednesday, August 5 – Sunday, August 9, 2026

Operating Hours: 1:00 p.m. – 10:00 p.m. daily - (Participants may open earlier if ready and may operate until 11:00 p.m.; midway rides operate until midnight.)

Set-Up & Take-Down

Set-Up: Tuesday, August 4, 2026 | 1:00 p.m. – 5:00 p.m. & Wednesday, August 5, 2026 | 8:00 a.m. – 12:00 noon

Take-Down: Sunday, August 9, 2026 after 10:00 p.m. & Monday, August 10, 2026

All outdoor displays, equipment, and materials must be removed and the space fully cleaned by 6:00pm on Monday, August 10, 2026.

All vendors must be fully operational by 12:00pm Wednesday, August 5, 2026. Late arrivals may forfeit their space without refund.

Gate Passes, Vehicles & Deliveries

Each vendor receives two (2) weekly (5-day) gate passes and one (1) vehicle pass. No exceptions.

Additional gate passes may be purchased prior to the Fair (5-day or single-day rates apply) and must be purchased before 4:30 p.m. on August 4, 2026. 5-day pass: \$45.00 + tax (\$49.95), Single-day pass: \$10.00 + tax (\$11.10)

Vehicles must enter via the Southeast Gate (north of RONA) and park in Vendor Parking on the south side of the Main Building.

All deliveries must be completed before 11:00 a.m. daily. Delivery vehicles are not permitted on PAEX grounds after this time.

Services & Utilities

24-hour on-grounds security. First-aid in Log Cabin as well as Lost and Found. Electrical service is limited and must be declared in advance - Electrical Fee: \$100.00 + tax (flat rate). Outdoor-rated cords only; no additional extension cords permitted. Specialized hookups are the responsibility of the participant.

Food Service & Waste Requirements

Paper cups, plates, and disposable service ware must be used at all times. Crockery is strictly prohibited. Dumping wastewater or grease anywhere on the grounds or into sewer systems is prohibited except at a designated disposal site- Fine: \$500.00

Beverage Exclusivity – Coca-Cola

All soft drinks, juices, and bottled water sold must be Coca-Cola products. Products must be purchased directly from on-site Coca-Cola representatives, who will make daily morning rounds. No outside beverages sold, promoted, or given away. Selling unapproved beverages may result in eviction without refund. If any menu item requires the use of a non-Coca-Cola beverage as an ingredient, prior written approval from PAEX is required before the event. No returns on opened cases.

Conduct, Booth Standards & Prohibited Items

All areas must be kept clean, orderly, and staffed. Garbage must be disposed of properly and surrounding areas maintained. Signage may not exceed 8 feet in height. Prices must be clearly posted using professionally printed signage. Booths may not be dismantled before 10:00 p.m. Sunday, August 9, 2026 without PAEX approval. No roaming sales, canvassing, or peddling permitted. No illegal items or items resembling weapons or drugs may be sold. PAEX representatives may inspect merchandise at any time. No sub-letting or contract transfer without written PAEX consent.

Vendor Space Assignment

Space assignments are finalized after all vendors are confirmed and will be communicated the day prior to Summer Fair. Placements are determined by the PAEX Maintenance Team based on operational logistics, safety requirements, site flow, and vendor participation history. Vendors with longer-standing participation may receive priority placement. No location requests will be accepted. All space assignments are final and subject to adjustment at PAEX's discretion.

Insurance, Payment & Cancellation

Full payment is required with the application. CANCELLATIONS: Exhibit space rental fees will be refunded 50% provided cancellation notice is received by July 10th, 2026. NO REFUNDS will be paid on no-shows or cancellations. No refunds after July 10, 2026 – NO EXCEPTIONS. Proof of insurance naming PAEX as Additionally Insured, including contents, must accompany the application. All liability is assumed by the participant, who agrees to indemnify and hold harmless PAEX, its staff, directors, and volunteers.

Right to Cancel

PAEX reserves the right to cancel this agreement at any time, without refund, if terms are not followed or if inappropriate or disrespectful behavior occurs.