



Application For
FOOD TRUCK/TRAILER

PRINCE ALBERT EXHIBITION
August 5th - August 9th, 2026

PRINCE ALBERT EXHIBITION ASSOCIATION BOX 1538 PRINCE ALBERT, SK S6V 5T1

P: 306-764-1711 C: 306-941-8916 • Email form to: paex@sasktel.net

E-transfers: paexpay@gmail.com

PLEASE TYPE OR PRINT ALL INFORMATION

Company: _____

Address: _____

City: _____ Province: _____ Postal Code: _____

Email Address: _____

Contact Person 1: _____ Phone: _____

Contact Person 2: _____ Phone: _____

List Exact Menu and Prices of Items to be sold: (more writing space on page 2)

Pictures and dimensions of your inspected food truck/trailer must accompany this application

Include your Payment and Copy of Insurance Coverage
Please check off choice of power and fill in following information

State if Power is Required [] 110V [] 30 amp [] 50 amp [] No Power

Trailer Size: _____

Food Truck or Trailer ~ \$950.00.....(\$1,054.50 with taxes) = \$ _____

Environmental Fee ~ \$100.00..... (\$111.00 with taxes) = \$ _____

Power Flat Fee ~ \$100.00(\$111.00 with taxes) = \$ _____

Cleaning/Damage Deposit Fee ~ \$500.00(to be done week before fair).= \$ _____

TOTAL.....=\$ _____

FULL PAYMENT REQUIRED WITH APPLICATION

PAYMENT OPTIONS:

- 1) Stop in to the Admin Office to use point of sale device;
2) Send E-transfer to paexpay@gmail.com; OR
3) Call 306-941-8916 to provide credit card information to process payment.

CANCELLATIONS: Exhibit space rental fees will be refunded 50% provided cancellation notice is received by July 10th, 2026. NO REFUNDS will be paid on no-shows or cancellations. The PAEX reserves the right to reject or cancel any or all requests and/or confirmations.

Vendor Signature: _____

Date: _____

OFFICE USE ONLY

Amount Paid \$: _____

Receipt#: _____

Booth: _____

FOOD TRUCK/TRAILER APPLICATION 2026

TERMS & CONDITIONS

Set-Up & Take-Down

Set-Up:

Tuesday, August 4, 2026 | 1:00 p.m. – 5:00 p.m. & Wednesday, August 5, 2026 | 8:00 a.m. – 12:00 noon

Operational Deadline:

Vendors must be fully set up and operational by 12:00 p.m. Wednesday, August 5, 2026. Late arrivals may forfeit their space without refund.

Take-Down:

Sunday, August 9, 2026 after 10:00 p.m. & Monday, August 10, 2026

All outdoor equipment and materials must be removed by 6:00pm Monday, August 10, 2026. Booths may not be dismantled before 10:00 p.m. Sunday without PAEX approval.

Services Provided

24-hour on-grounds security. First-aid in Log Cabin as well as Lost and Found.

Electrical Power:

Flat rate: \$100.00 + tax. Power must be declared in advance. Specialized hookups are the vendor's responsibility. Outdoor-rated cords only; no additional extension cords permitted

Gate Passes, Vehicles & Deliveries

Included:

- Two (2) week-long (5-day) gate passes per vendor
- One (1) weekly (5-day) vehicle pass per vendor — no exceptions

Additional Gate Passes (must be purchased before 4:30 p.m. August 4, 2026):

- 5-day pass: \$45.00 + tax (\$49.95)
- Single-day pass: \$10.00 + tax (\$11.10)

Vehicle Access & Parking:

Entry via Southeast Gate (north of RONA). Vendor parking only (south side of Main Building). No vehicle access on grounds after 11:00 a.m. daily

Deliveries:

All deliveries must be completed before 11:00 a.m. daily. No delivery vehicles permitted on PAEX grounds after this time

Booth Standards & Vendor Conduct

Booths must be staffed, clean, and orderly at all times. Garbage must be disposed of properly; surrounding areas must be kept clean. PAEX is not responsible for unmanned booths.

Signage:

Maximum height: 8 feet. Prices must be clearly posted. Signs must be professionally printed or painted (no handwritten signs). Vendors must conduct business in a quiet, orderly manner and may not interfere with other vendors or guests. All exterior signage on PAEX grounds or buildings must be removed within two (2) weeks following the final day of the Summer Fair. Any signage left up beyond this period will be subject to a \$500+gst advertising fee.

Food Service Requirements

Paper cups, plates, and disposable service ware only. Crockery is strictly prohibited. Picnic tables must not be moved

Waste, Safety & Prohibited Items

Dumping wastewater or grease anywhere on the grounds (not into designated areas) or into sewer systems is prohibited. Fine for violations: \$500.00. No roaming sales, canvassing, or peddling permitted. No illegal items or items resembling weapons or drugs may be sold. PAEX representatives may inspect merchandise at any time for compliance

Insurance & Liability

Vendors are responsible for public liability, theft, fire, and property insurance. Proof of insurance naming PAEX as Additionally Insured must be submitted with the application. Vendors agree to indemnify and hold harmless PAEX, its officers, staff, directors, and volunteers from all claims or damages.

Beverage Exclusivity – Coca-Cola

All soft drinks, juices, and bottled water sold must be Coca-Cola products. No outside beverages sold, promoted, or given away. Coca-Cola representatives will be on site during the Fair to service vendors. Product purchasing and delivery will be coordinated directly with the on-site Coca-Cola representative. No returns on opened cases. Selling unapproved beverages may result in eviction without refund.

Contract Terms & Enforcement

This contract is not transferable without written PAEX consent. Vendors may not sell or distribute admission or privilege tickets issued to them. NO SUBLETTING.

Vendor Space Assignment

Space assignments are finalized after all vendors are confirmed and will be communicated the day prior to Summer Fair. Placements are determined by the PAEX Maintenance Team based on operational logistics, safety requirements, site flow, and vendor participation history. Vendors with longer-standing participation may receive priority placement. No location requests will be accepted. All space assignments are final and subject to adjustment at PAEX's discretion.

Right to Cancel:

PAEX reserves the right to cancel this agreement at any time, without refund, if contract terms are not followed or if inappropriate or disrespectful behavior occurs.